



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB# 01032023LB Districtwide Boilers and Water Heaters E-Stop**

**DEADLINE: January 26 , 2023 at 2:00 PM, Central Time**

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Conference will be held at the scheduled time and location listed below. It is mandatory that contractor's interested in bidding to attend the pre-bid conference.

COE Auditorium  
160 S Hollywood  
Memphis, TN 38112

January 13, 2023 @ 9:30 AM/CST

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to LaQueeya Braxton, [braxtonl@scsk12.org](mailto:braxtonl@scsk12.org) and Kevin Morris, Jr [morrisk3@scsk12.org](mailto:morrisk3@scsk12.org) by 2:00 PM/CST on January 17, 2023. Subject line of email shall read "Questions –IFB #01262023LB Districtwide Boilers and Water Heaters E-Stop". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on January 19, 2023 by 4:00PM.

### IMPORTANT DATES:

Bid Release	January 6, 2023
Pre-Bid Meeting	January 13, 2023, @ 9:30 am
Questions or Requests Due	January 17, 2023, @ 2:00pm
Questions and Answers Posted	January 19, 2023, @ 4:00 pm
Bid Due / Bid Deadline	January 26, 2023, @ 2:00 pm

Thank you.  
Procurement Services  
Memphis Shelby County Schools